



## CITY OF ATLANTA

Kasim Reed  
Mayor

SUITE 1900  
55 TRINITY AVENUE, SW  
ATLANTA, GA 30303  
(404) 330-6204 Fax: (404) 658-7705  
Internet Home Page: [www.atlantaga.gov](http://www.atlantaga.gov)

DEPARTMENT OF PROCUREMENT  
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP  
Chief Procurement Officer  
[asmith@atlantaga.gov](mailto:asmith@atlantaga.gov)

January 13, 2015

Dear Potential Bidders:

**Re: FC-7880, Temporary Staffing Services**

Attached is one (1) copy of **Addendum Number 2**, which is hereby made a part of the above-referenced project.

For additional information, please contact Mr. Mano A. Smith, CPPO, CPPB, Contract Administrator, at (404) 330-6351, by fax at (404)-658-7705 or by email at [mosmith@atlantaga.gov](mailto:mosmith@atlantaga.gov).

Sincerely,

Adam L. Smith

ALS/mas

cc: Ms. Amy Phuong  
Mr. Doug Voss

**FC-7880, Temporary Staffing Services**

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**ADDENDUM NO. 2**

This Addendum No. 2 forms a part of the Invitation to Bid and modifies the original solicitation package and any prior Addenda as noted below and is issued to incorporate the following:

The bid due date has changed as noted below:

**REVISED BID DUE DATE: Wednesday, January 21, 2015**

Previous bid due date (Monday, January 19, 2015) is a City of Atlanta holiday.

The last day for questions was Thursday, January 8, 2015 at 3:00 p.m.

Addendum No. 2 for **FC-7880, Temporary Staffing Services** is available for pick-up in the Plan Room: City Hall, 55 Trinity Avenue, Suite 1900.

**Bids are due on Wednesday, January 21, 2015, and should be time stamped in no later than 2 p.m. and delivered to the address listed below:**

Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP  
Chief Procurement Officer  
Department of Procurement  
55 Trinity Avenue, S. W.  
City Hall South, Suite 1900  
Atlanta, Georgia 30303

**\*\*All other pertinent information is to remain unchanged\*\***

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**Acknowledgment of Addendum No. 2**

Bidders must sign below and return this form with bid to the Department of Procurement, 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303 as acknowledgment of receipt of this Addendum.

This is to acknowledge receipt of **FC-7880, Temporary Staffing Services** on this the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Legal Company Name of Bidder

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date